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| **Job Description** | |
| **Job Profile** | |
| Job Title | Senior IT Support Officer |
| Job Location | Multan |
| Function/ Department | IT |
| **Profile Benchmarks** | |
| Minimum Qualification | Graduate preferably in Computer Science / IT. |
| Experience Required | At least 1 years of relevant experience. |
| Age | 21 years or above. |
| Knowledge and Skills | * Good communication skills both verbal and written. * Good interpersonal skills. |
| **Job Description** | |
| Job Responsibilities | * Install, configure, and manage Microsoft Windows client operating systems along with supporting software. * Handle day-to-day system operations, provide user support, and troubleshoot issues. * Apply the latest techniques to accelerate laptop and desktop deployments. * Complete assigned tasks within specified timeframes. * Install and configure both network and local printers. * Maintain and manage IT inventory. * Perform any additional tasks as assigned. |
| Apply at: | <https://careers.tcf.org.pk/job/senior-it-support-officer/> |
| Expected Joining Date | ASAP |
| Company Profile or Website: | [www.tcf.org.pk](http://www.tcf.org.pk) |