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| **Job Description** |
| **Job Profile** |
| Job Title | Senior IT Support Officer |
| Job Location | Multan |
| Function/ Department | IT |
| **Profile Benchmarks** |
| Minimum Qualification | Graduate preferably in Computer Science / IT. |
| Experience Required | At least 1 years of relevant experience. |
| Age  | 21 years or above. |
| Knowledge and Skills | * Good communication skills both verbal and written.
* Good interpersonal skills.
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| **Job Description** |
| Job Responsibilities  | * Install, configure, and manage Microsoft Windows client operating systems along with supporting software.
* Handle day-to-day system operations, provide user support, and troubleshoot issues.
* Apply the latest techniques to accelerate laptop and desktop deployments.
* Complete assigned tasks within specified timeframes.
* Install and configure both network and local printers.
* Maintain and manage IT inventory.
* Perform any additional tasks as assigned.
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| Apply at: | <https://careers.tcf.org.pk/job/senior-it-support-officer/>  |
| Expected Joining Date | ASAP |
| Company Profile or Website: | [www.tcf.org.pk](http://www.tcf.org.pk) |